

## **ABYC BOARD MEETING MINUTES - 2014**

### **January**

The Joint Board Meeting was held on December 28, 2013 at 1000 at the home of Scott and Martha Robinson.

**Present:** Scott Robinson, Martha Robinson, Maxie Glenn, Dede Wells, Ed Fries, Ivor Groves and Steve LaRosa

Commodore Scott Robinson called the meeting to order with an overview of accomplishments for 2013, asked for the Board members to collaborate in developing goals or projects for calendar year 2014. Specific projects discussed for 2014 include (1) continue ABYC craft maintenance, (2) address current space needs for social events, (3) plan for wider membership involvement in the planning and execution of activities, (4) plan for additional events that appeal to small groups such as sunset cruises and sailing instruction, (5) schedule periodic checkout opportunities for using ABYC craft, (6) increase the number of dinghy races, and (7) survey the total membership for additional priorities.

#### **Purser-Maxie Glenn**

Maxie is working with the Club's accountant to develop a reporting system that will reduce the annual cost for accounting services; therefore, the current financial report will be delayed until the next meeting. The new lift has been paid for and the Board will need to establish procedures for use of the equipment.

#### **Past Commodore-Ivor Groves**

Ivor suggested that we examine which Club activities are more likely to attract new members, and focus on scheduling these events. This year the sailing classes appeared to generate interest from potential members.

#### **Senior Board Member/Junior Board Member-Martha Robinson**

Until a Senior Board Member is appointed, Martha will assist in planning programs for membership meetings. Social events were added to the 2014 Planning Calendar, which will be displayed on the ABYC website, and updated during the year as needed. Martha suggested that we plan some events for new members during the year. In order to provide support to social events, the Board voted to approve an increase of \$.50 for alcoholic drinks. This increase will allow for the Board to hire a kitchen helper as needed for social events. This increase will begin in February with the Commodore's Ball.

#### **Rear Commodore-Ed Fries**

Maintenance priorities for the coming months include work on the sliding doors, installation of gutters over the lift, painting of the pool deck, and upgrade of light fixtures at the clubhouse. The air conditioning system has had several problems this year, and a replacement of the system may be necessary if problems persist. Members are encouraged to contact Ed Fries by phone or email with all maintenance issues.

#### **Vice Commodore-Steve LaRosa**

Steve presented a tentative racing schedule for 2014, along with procedures for participants to sign up for these events. He will be working on a new mark placement system for races. Steve proposed and the Board approved an annual budget for regular maintenance of ABYC craft. Expenditures of \$100.00 or under do not require board approval.

#### **New Business**

Ivor Groves recommended that the Board make a \$100 donation to the Apalachee Bay Volunteer Fire Department. The Board approved the donation.

There being no further business, the meeting was adjourned at 1400.

Respectfully submitted,

Dede Wells, Scribe

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### **February**

Commodore Scott Robinson called the Board Meeting of the Apalachee Bay Yacht Club to order at 1530 on Saturday, February 1, 2014 at the ABYC Clubhouse.

**Present:** Scott Robinson, Martha Robinson, Maxie Glenn, Dede Wells, Ed Fries, Cam Whitlock, and Steve LaRosa

**Vice Commodore-Steve LaRosa**

Steve reviewed the details of the spring racing calendar, including activities scheduled in conjunction with the Stephen C. Smith Regatta. The FSU fall football schedule was shared to coordinate the Club events scheduled for later in the year. Race marks will be ready and in place in time for the spring series. *Kestrel* has been returned to one of the ABYC slips and Steve will begin offering checkouts for members who wish to use the vessel. The Flying Scot is undergoing repairs. The Board approved a motion to donate Rum Regatta proceeds to the Community Sailing organization.

**Rear Commodore-Ed Fries**

Ed will be installing some dimmer switches in the clubhouse, and will be providing a protective barrier to the lift in the parking lot.

**Purser-Maxie Glenn**

Maxie briefed the Board members on the Year End Financial Report. She suggested that the Board review long term membership trends to assist in future financial planning. The Board approved a motion to eliminate fees for dinghys that are kept at docks by the owners of vessels.

**Scribe-Dede Wells**

The Board approved a motion to approve the January minutes as reported in *The MARK*.

**Junior Board Member-Martha Robinson**

Martha reviewed social events scheduled for February and March. Joeann Vesecky is retiring from her bar management duties and a new manager will be selected. Martha is developing a team of members to provide bartending support at social activities. She is interviewing potential candidates for providing kitchen support for social events.

**Senior Board Member-Cam Whitlock**

Cam discussed currently scheduled programs for membership meetings and potential presenters for the future.

**Old Business**

Scott Robinson requested that a workday be scheduled prior to the Spring Opening events, that the current American flag be replaced, and that dock lights be checked to assure that all are working.

**New Business**

The Board discussed the pros and cons of offering credit card/Paypal payment for membership fees.

There being no further business, the meeting was adjourned at 1700.

Respectfully submitted,

Dede Wells, Scribe

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**March**

Commodore Scott Robinson called the Board Meeting of the Apalachee Bay Yacht Club to order at 1600 on Saturday, March 1, 2014 at the ABYC clubhouse.

**Present:** Scott Robinson, Martha Robinson, Maxie Glenn, Dede Wells, Ed Fries, Cam Whitlock

**Absent:** Steve LaRosa, Ivor Groves

**Rear Commodore-Ed Fries**

Ed has installed separate dimmer and on/off switches in the clubhouse. A workday will be scheduled for mid-March. A new American flag has been purchased and stored in the ice room. Ed will work on a new lock combination to be set later in the spring. The membership will be notified of the new combination and the effective date prior to the change.

**Purser-Maxie Glenn**

Maxie provided the monthly financial update, along with a five-year summary (2009-2013) of income and expenditures. The income and expenses have remained relatively consistent for the last five years. A quote for routine maintenance of the ABYC vessels was reviewed and approved by the board. Maxie has

completed an inventory of the bar stock, and has adjusted prices for bottles of wine based on the current costs. The financial reports were approved by the Board.

**Scribe-Dede Wells**

The Board approved a motion to approve the February minutes as reported in *The MARK*.

**Junior Board Member-Martha Robinson**

Martha reviewed social events scheduled for March and April. She is continuing the search for permanent kitchen support during social events.

**Senior Board Member-Cam Whitlock**

Cam has scheduled a presentation from Operation Migration representatives for the April membership meeting and is interested in receiving suggestions from the membership for future programs.

There being no further business, the meeting was adjourned at 1700.

Respectfully submitted,

Dede Wells, Scribe

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**April**

Commodore Scott Robinson called the Board meeting of the Apalachee Bay Yacht Club to order at 1530 on Saturday, April 5, 2014 at the ABYC clubhouse.

**Present:** Scott Robinson, Martha Robinson, Maxie Glenn, Dede Wells, Ed Fries, Steve LaRosa

**Absent:** Ivor Groves, Cam Whitlock

**Commodore-Scott Robinson**

Scott announced that Jerry Wells would help manage the bar, and that Martha Robinson, Maxie Glenn and Jerry Wells will meet to plan for implementing new management strategies.

**Vice Commodore-Steve LaRosa**

Steve reviewed plans for future PHRF events. The Rum Regatta was a success in March and mugs from the event will be sold at the clubhouse. *Kestral* needs a new mainsail, and Steve will shop for a used sail. The Flying Scot is ready for use after undergoing some repairs.

**Rear Commodore-Ed Fries**

The March workday was canceled due to weather, and another date will be set and announced. The clubhouse exterior is in need of a spring pressure wash.

**Purser-Maxie Glenn**

Maxie provided the monthly financial update for March, 2014. She has sent out reminders to members who have not paid annual dues.

**Scribe-Dede Wells**

The Board approved a motion to approve the March minutes as reported in *THE MARK*.

**Junior Board Member-Martha Robinson**

Martha reviewed social events scheduled for April.

There being no further business, the meeting was adjourned at 1700.

Respectfully submitted,

Dede Wells, Scribe

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**May**

Commodore Scott Robinson called the Board meeting of the Apalachee Bay Yacht Club to order at 1530 on Saturday, May 3, 2014 at the ABYC Clubhouse.

**Present:** Scott Robinson, Martha Robinson, Maxie Glenn, Dede Wells, Ed Fries, Steve LaRosa, Cam Whitlock

**Absent:** Ivor Groves

**Commodore-Scott Robinson**

Scott reviewed the role of the ABYC Board of Directors related to the Community Sailing Inc. organization, as specified in the Articles of Incorporation filed by Community Sailing. These articles include the ABYC Board in the membership of the Community Sailing 501(c) 3 organization. The ABYC Board is to appoint seven members for the Board of Directors, and the Vice Commodore is to be an ex officio member of the Board. The Board approved Scott's recommendations for the Community Sailing, Inc. Board of Directors. They are: Michael Ganey, Phil Wernkli, Rob Kasper, Ralph Billings, Kris Hebert, Michael Getman, and Steve LaRosa. The Community Sailing Board will proceed to develop by-laws.

**Vice Commodore-Steve LaRosa**

Steve provided the calendar for the fall PHRF races. The Kestral needs a new mainsail, which will cost approximately \$750. He estimates that the Community Sailing organization may need a small donation from the ABYC to help with this purchase. *Allegro's* outboard engine is out of commission, and may be beyond repair. Steve will explore the options and report back with recommendations.

**Rear Commodore-Ed Fries**

Ed reported that two deck lights have been installed. The air conditioning unit at the clubhouse continues to be working, however somewhat inconsistently. The kitchen sanitizer needs to be looked at after some reports that it is not functioning correctly.

**Purser-Maxie Glenn**

Maxie provided the monthly financial update for April, 2014, and reviewed income from spring events. She also mentioned that three associate members were moving to regular membership.

**Scribe-Dede Wells**

The Board approved a motion to approve the April minutes as reported in the MARK.

**Junior Board Member-Martha Robinson**

Martha reviewed social events scheduled for May. She is working on a Summer Solstice social event which combines a new member cruise with a dinner or other type of social.

**Senior Board Member-Cam Whitlock**

The June membership meeting program is still open, and he is considering several options.

**Old Business**

The Board discussed the success of the ABYC race prior to the Smith Regatta.

**New Business**

The Board discussed the idea of scheduling events to focus on young members, perhaps using a committee to specifically focus on these events.

There being no further business, the meeting was adjourned at 1700.

Respectfully submitted,

Dede Wells, Scribe

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**June**

Commodore Scott Robinson called the Board Meeting of the Apalachee Bay Yacht Club to order at 1530 on Saturday, June 7, 2014 at the ABYC clubhouse.

**Present:** Scott Robinson, Martha Robinson, Maxie Glenn, Dede Wells, Ed Fries

**Absent:** Ivor Groves, Steve LaRosa, Cam Whitlock

**Commodore-Scott Robinson**

Scott shared a letter from the Harbor Dr. neighborhood homeowners association, regarding the 15 mile per hour speed limit. There is some concern about the need for some signage to remind drivers about the need for adhering to the speed limit.

The St. Marks community is holding an outdoor marine market, art show and fish fry on June 21, 2014 between 10:00 a.m. and 5:00 p.m. A flyer listing the information will be posted on the announcement board at the ABYC clubhouse.

**Rear Commodore-Ed Fries**

The dish sanitizer is in need of repair or replacement; Ed will work on finding out whether a repair is possible. The Board approved a motion to spend up to \$200 to assess and or repair the dish sanitizer. He will report back to the Board with a recommendation. He will also explore the availability of a used sanitizer. He has also looked at kitchen disposal units for the kitchen. The air conditioner has been having problems, and after adding coolant, it appears to be working. Ed had gotten recommendations and a quote for a new system, and will obtain a second quote for the Board. The Board authorized the expenditure of up to \$8,000.00 to replace the air conditioning system once quotes are reviewed and a decision made regarding the system to install. The combination to the clubhouse facilities will be changed in the near future, and an email notification will be sent out to the membership.

**Purser-Maxie Glenn**

Maxie provided the monthly financial update for June, 2014. Darlene Oosterhof will be handling some of the financial chores for Maxie this summer. Jerry Wells will coordinate getting the bar tab information to Maxie via email, and will also email invoices to her for payment. Club flags for members are being ordered.

**Scribe-Dede Wells**

The Board approved a motion to approve the May minutes as reported in *The MARK*.

**Junior Board Member-Martha Robinson**

Martha reviewed social events scheduled for June and July. Details for these events will be included in the monthly issue of *The Mark*. There being no further business, the meeting was adjourned at 1700.

Respectfully submitted,  
Dede Wells, Scribe

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**July**

Commodore Scott Robinson called the Board meeting of the Apalachee Bay Yacht Club to order at 1530 on Saturday, July 12, 2014 at the ABYC Clubhouse.

**Present:** Scott Robinson, Martha Robinson, Dede Wells, Cam Whitlock, Steve LaRosa

**Absent:** Ivor Groves, Maxie Glenn, Ed Fries

**Commodore-Scott Robinson**

Scott reviewed the status of pending membership applications which will need Board action in the near future. He has met with a second contractor to discuss options for replacing the current air conditioning system, and will contact a third contractor before making a commitment for replacement. The sanitizer used in the kitchen has been repaired; however, the Board will explore the feasibility of replacing the sanitizer with a commercial dishwasher in the future. The ice machine has been repaired and is operating again.

**Steve LaRosa**

Race season has ended, and fall races are calendared. *Kestral* is being used regularly by members. The racing marks are in working condition and will be checked out prior to the fall season.

**Maxie Glenn**

Maxie mailed copies of the monthly financial report to the Board, and a copy is available at the clubhouse.

**Scribe-Dede Wells**

The Board approved a motion to approve the June minutes as reported in *THE MARK*.

**Junior Board Member-Martha Robinson**

Martha reviewed social events scheduled for July and August. Details for these events will be included

in the monthly issue of *The Mark*.

There being no further business, the meeting was adjourned at 1630.

Respectfully submitted,  
Dede Wells, Scribe

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## **August**

Commodore Scott Robinson called the Board meeting of the Apalachee Bay Yacht Club to order at 1530 on Saturday, August 2, 2014 at the ABYC clubhouse.

**Present:** Scott Robinson, Ivor Groves, Martha Robinson, Dede Wells, Ed Fries

**Absent:** Cam Whitlock, Maxie Glenn, Steve LaRosa

### **Commodore-Scott Robinson**

Scott updated the Board members on the recent installation of the new air conditioning system. Bill and Claire Harris pressure washed the entrance to the clubhouse recently. Steve LaRosa is coordinating work on the race marks in preparation for the fall racing season. The Board approved the membership application of Glenn and Lisa Parker, and in July the Board approved the membership application of Mark and Maria Yealdhall.

### **Rear Commodore-Ed Fries**

Ed will begin to search for a commercial dishwasher to replace the sterilizer currently used in the kitchen. He will also schedule a future workday to take care of several maintenance needs at the clubhouse.

### **Scribe-Dede Wells**

The Board approved a motion to approve the July minutes as reported in *The Mark*.

### **Junior Board Member-Martha Robinson**

Martha reviewed social events scheduled for August and September. Details for these events will be included in the monthly issue of *The Mark*.

### **New Business**

The Board discussed potential strategies for addressing the long term future needs of the organization, based on a growing membership.

There being no further business, the meeting was adjourned at 1630.

Respectfully submitted,  
Dede Wells, Scribe

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## **September**

Commodore Scott Robinson called the Board meeting of the Apalachee Bay Yacht Club to order at 1530 on Saturday, September 6, 2014 at the ABYC clubhouse.

**Present:** Scott Robinson, Martha Robinson, Dede Wells, Cam Whitlock, Steve LaRosa

**Absent:** Ivor Groves, Ed Fries, Maxie Glenn

### **Commodore-Scott Robinson**

The Board has approved the membership applications of Randy and Mimi Lewis and Glenn Broga and Dee Pace. Scott has appointed a Nominating Committee which includes Carl Bjerregaard, Kris Hebert, and Ivor Groves. This committee will prepare a slate of officers to be presented to the membership in October, with elections in November. Financial reports for July and August were mailed in by Maxie Glenn and distributed for review by the Board. Copies of these reports are available in the clubhouse for members to review.

### **Vice Commodore-Steve LaRosa**

The sailing vessel *Kestral* is being used by members following completion of some repair and

maintenance issues. The Flying Scot vessel *Cinderella* is in repair mode for the present. The Capri 22 is also available, however the engine is working only intermittently and needs attention. Steve reviewed plans for the Vice Commodores Regatta and the Gobbler Regatta. Steve requested and the Board approved a budget of \$200 for hiring a professional tree service to trim back tree limbs that are too close to the building and the swimming pool.

**Scribe-Dede Wells**

The Board approved a motion to approve the August minutes as reported in the MARK.

**Junior Board Member-Martha Robinson**

Martha reviewed social events scheduled for September and October. Details for these events will be included in the monthly issue of *The Mark*.

**Senior Board Member-Cam Whitlock**

Cam is working on the remaining programs for the October through December membership meetings. Members are encouraged to contact him with suggestions.

There being no further business, the meeting was adjourned at 1630.

Respectfully submitted,  
Dede Wells, Scribe

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**October**

Commodore Scott Robinson called the Board meeting of the Apalachee Bay Yacht Club to order at 1530 on Saturday, October 4, 2014 at the ABYC Clubhouse.

**Present:** Scott Robinson, Steve LaRosa, Maxie Glenn, Martha Robinson, Dede Wells,

**Absent:** Ivor Groves, Ed Fries, Cam Whitlock

**Commodore-Scott Robinson**

The Nominating Committee which includes Carl Bjerregaard, Kris Hebert and Ivor Groves has prepared a slate of officers to be presented to the membership for presentation at this month's membership meeting. The election of officers will be held at the annual meeting in November.

**Vice Commodore-Steve LaRosa**

The September PHRF races are completed. The Capri 22 was used for one of those races. Steve reviewed plans for the Vice Commodore's Regatta. Tree maintenance has been completed to protect the pool and the clubhouse.

**Purser-Maxie Glenn**

Following a review of the balance sheets for July, August and September, the reports were approved by the Board. Landscape services from Promise Land Ministries will stop after the October work is completed and the service will be reinstated in March, 2015. Based on the recent price increase, the Board agreed to increase the price of beer to \$1.50 for future "Buck A Beer" events.

**Scribe-Dede Wells**

The Board approved a motion to approve the September minutes as reported in *The Mark*.

Following the posting of an application for membership on August 10, 2014, the Board accepted and approved the membership application of Dave and Deborah Simpson in September. Membership applications were posted at the clubhouse from Matt and Dana Standridge on September 10, 2014, and Jorge and Joanna Mateo on October 3, 2014.

John and Jennifer McBride are returning members.

**Junior Board Member-Martha Robinson**

Martha reviewed social events scheduled for October. Details for these events will be included in the monthly issue of *The Mark*. The December Board meeting will be held early, on November 30, 2014, to assure the presence of a quorum.

**Old Business**

Rear Commodore, Ed Fries, has been searching for a commercial dishwasher for the clubhouse. Unless a used or reconditioned dishwasher can be located, we will need to consider a new appliance to

replace the current sanitizer.

The ice machine is often found empty, so we may need to have a new combination lock to assure that it is being used only by ABYC members.

#### **New Business**

The Board will review the current process for assigning and managing the docks rented to members to assure that the process allows for flexibility as needed to accommodate all vessels.

The Optimist Club of Panacea is planning to start up a Pram group for young sailors and has contacted ABYC to explore opportunities for working together.

Maxie Glenn will contact members with children to provide them with the opportunity to list their children's names in the ABYC directory.

The Board discussed and approved a nomination for this year's Silent Sailor Award.

There being no further business, the meeting was adjourned at 1630.

Respectfully submitted,

Dede Wells, Scribe

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#### **November**

Commodore Scott Robinson called the Board meeting of the Apalachee Bay Yacht Club to order at 1535 on Saturday, November 1, 2014 at the ABYC clubhouse.

**Present:** Scott Robinson, Steve LaRosa, Ed Fries, Ivor Groves, Camden Whitlock, Martha Robinson, and Maxie Glenn. Dede Wells was absent.

#### **Commodore-Scott Robinson**

Presented a request from Ted Gaupin regarding the last two slips on the docks. Ted claims that the Club owns about 6 feet beyond the second to the last finger. The Wakulla County Property Appraiser's website has a map with property boundaries. In the absence of a survey, a conclusion cannot be determined. Scott will attempt to find an existing survey or request a new one be done.

The Board members agreed to add language to the slip agreements that slip assignments are subject to change at the discretion of the Rear Commodore. A notice will be included in the next issue of *The Mark*.

#### **Vice Commodore-Steve LaRosa**

Shared a 2.5-minute video of Melanie Simmons and her children sailing *Kestral* for a VisitFlorida video, entitled "Set Sail at Shell Point".

The joint board planning meeting will be held January 3, 2015, 10 a.m. to 2 p.m.

#### **Rear Commodore-Ed Fries**

Ed discussed the prices for a new dishwasher/sanitizer. It was moved and seconded that ABYC purchase a dishwasher/sanitizer, pending the budget discussion, up to \$5,000. The motion carried. Other projects and needed repairs will be addressed at a workday on Nov.15, 10 a.m.

#### **Past Commodore-Ivor Groves**

Discussed member recruiting efforts. He volunteered to help the Club conduct a series of growth management sessions to guide the growth of the Club. The Board members present agreed.

Jorge and Joanna Mateo were approved as new members of the Club.

#### **Purser-Maxie Glenn**

The monthly financial report was reviewed and approved by the Board, and a copy was filed at the ABYC clubhouse for review by members. Four associate members did not become Regular members. After discussion, it was agreed that Maxie will prepare a summary of how she handles the Reserve accounts. It was also agreed that she will consult with Tony Cleveland regarding the Club's insurance policy.

It was agreed that Maxie will introduce a system to allow Board members to authorize drinks for prospective members during Club events, when the bar is open.

Maxie will also contact Club members to inquire about adding information for minor children to the membership directory.

It was agreed that the combination will be changed by January 3, so that all members can be notified in the billing on January 4.

**Junior Board Member-Martha Robinson**

Presented the social calendar for the next eight weeks. A motion was made and seconded to approve Michael and Angel Ganey as the new bar managers for 2015. The motion carried.  
Respectfully submitted, Martha Robinson for Scribe, Dede Wells

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**December**

Commodore Scott Robinson called the Board Meeting of the Apalachee Bay Yacht Club to order at 1530 on Sunday, November 30, 2014 at the ABYC clubhouse.

**Present:** Scott Robinson, Steve LaRosa, Maxie Glenn, Dede Wells, Ed Fries, Martha Robinson, Cam Whitlock, Ivor Groves

**Commodore-Scott Robinson**

Scott thanked Ed Fries for organizing the recent work day. He reported on questions raised regarding the dock ownership and property lines. The Board will locate and examine information related to these questions.

**Vice Commodore-Steve LaRosa**

Steve provided an update on the Panacea Optimist Club's project to involve young people in building prams. The Optimist Club hopes to involve the local community, including Community Sailing, in an effort to raise funds for this project. Dylan and Sydney Cummings are interested in purchasing the *Allegro*. Steve is working to complete the updating of all ABYC awards that require engraving. The new dishwasher is cleaned and ready for installation. The seawall is in need of repair, and some initial quotes for the work have been obtained. This project will be combined with plans to repairs to the pool decking, once the details for both projects are completed.

**Purser-Maxie Glenn**

The financial report for November will be available after the end of month data is available. Adequate funds are available for the Club's operating expenses.

**Scribe-Dede Wells**

The Board approved a motion to approve the October minutes as reported in *The Mark*.

**Junior Board Member-Martha Robinson**

Martha reviewed social events scheduled for December and January. Details for these events will be included in the monthly issue of *The Mark*. The Board, including retiring and new members, will meet on January 3, 2014. The membership meeting is calendared for January 10th.

**New Business**

Henry Depew has an 8 x 12 ft. floating dock available to any ABYC member who is interested.

There being no further business, the meeting was adjourned at 1630.

Respectfully submitted,  
Dede Wells, Scribe

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